

CITY STAFF SUPPORT

Budget Liaisons and CIP Liaisons

Budget Liaisons and **CIP Liaisons** coordinate the budget within their respective departments. The Budget Liaison serves as the vital communication link between their City department and their Financial Services Department Budget Analyst on matters related to their specific operating budget. Budget Liaisons are responsible for coordinating information, checking to see if forms are completed properly, making sure that all necessary documentation is submitted, monitoring the internal review process to meet timelines, and serving as troubleshooters for problems throughout the budget process. The **CIP Liaisons** (identified with an asterisk) essentially serve the same role; however, their focus is on coordination capital projects and multi-year capital planning with the Financial Services Department staff. In many cases the same individual serves both roles.

General Government	Financial Services Department	Lee Guillroy*
Mayor and City Council	Transportation Department	Janet Secor*
Office of the City Clerk	Community Services Depart.	Jeanne Jones/Don Penfield*
City Attorney & Prosecution	Information Systems Department	Jennifer Jensen*
City Auditor	Fire Department	Jim Ford, Rural Metro
City Court	Water Resources Department ...	Rick Gregoire/Joe Gross*
City Manager's Office	Municipal Services Department	Terri Huston*
Communications & Public Affairs	Citizen and Neigh. Resources Dept.	Carrie Abts*
Intergovernmental Relations	Human Resources Department	Joe Kisler*
WestWorld	Economic Vitality Department	Kathy Montalvo*
Preservation Department	Planning & Dev. Services Dept.	Dan VandenHam*
Police Department		

Capital Improvement Plan Coordination Teams

The **Capital Improvement Plan Coordination Teams** are comprised of staff from various City departments. The teams are responsible for reviewing all capital projects (construction and technology) for timing and cost considerations, compiling lifecycle costs, and preparing a preliminary capital improvement plan recommendation for review and revision by the General Managers, City Manager, Deputy/Assistant City Managers, Chief Financial Officer, Budget Director, CIP Coordinator, City Council Budget Subcommittee, City Council and various boards and commissions comprised of citizens.

CIP Construction Review Team

Municipal Services Department
Joe Gross and Alex McLaren
Transportation Department
Dave Meinhart
Financial Services Department
Jeff Nichols
Planning and Development Services Department
Tim Conner
Community Services Department
Don Penfield
Information Systems Department
Rich Peterson

CIP Technology Review Team

Information Systems Department
Jennifer Jensen
John Krusemark
Mark Ledbetter
Cindy Sheldon
Joe Stowell
Eric Wood
Community Services Department
Jason Song
Financial Services Department
Jacob Beard
Police Department
Mike Morrison